

**Virginia Library Association
VLA Council
Twin Hickory Branch Library
Glen Allen, VA
Friday, September 15, 2017**

Attendees:

Executive Committee – Teresa Doherty, Todd Elliott, Shaunna Hunter, Martha Hutzal, Jennifer Resor-Whicker, Lisa Varga, Keith Weimer

VLA Council – Lisa Becksford, Marlene Brawner, Susan Catlett, Cindy Church, Kathy Clevenger, Maryska Connolly-Brown, Toni Cox, Angela Critics, Julia Feerrar, Gregg Grunow, Stephanie Hardy, Shari Henry, Michael Hibben, Terry Long, Tina McPherson, Teresa Nuar, Clint Rudy, Lucinda Rush, Bonnie Shaw, Tom Shepley, Liz Steyer, Cori Strickler, Erica Testani, Adrian Whicker

Absent:

Executive Committee – Samantha Thomason

VLA Council – Claire Covington, Elizabeth Land

Guests: Sue Erickson, Ginny Panabecker, Melinda Brown

Call to Order

Keith Weimer called the meeting to order at 10:02 am. Everyone introduced themselves. Lisa Varga reminded everyone that Council documents can be found on the VLA website in the calendar.

Secretary's Report

Jennifer Resor-Whicker emailed the minutes of the Council meeting held in June prior to this meeting. The June minutes can be seen here: <http://www.vla.org/assets/VLACouncilJune17.pdf>

Adrian Whicker moved the minutes be approved. Keith seconded, and the motion carried. Jennifer distributed a roster for recording attendance.

Treasurer's Report

Shaunna Hunter gave the treasurer's report. Conference revenue is really high right now because registrations are rolling in, we have sold out the exhibit hall, and sponsorships are also coming in. Jobline is on track to meet budget. We've given 33 free postings from institutional dues and organizational memberships. Institutional dues and organizational memberships are close to what has been budgeted. Membership dues are over what was budgeted. Expenses are where they need to be for this time of year. Conference expense are currently low because we haven't had to pay any conference bills yet. The investment accounts are doing well.

The report can be seen here:

<http://www.vla.org/assets/2017%20VLA%20Statement%20of%20Activities%2009102017.pdf>

Executive Director's Report

Lisa gave the Executive Director's Report. Our individual memberships are at 934. That is an increase over last year. In the past, if you joined after July 1 you received membership for the rest of the current year and the next year. Now it is only if you join in December that you get membership for the rest of the current year and the next year. The manual has always said this, but we haven't been enforcing it until now.

VLA has rejoined the VA Coalition for Open Government.

We raised \$28 through the Acronym Fine Jar (AFJ). We have a cake to eat after lunch today to celebrate the AFJ.

The report can be seen here:

<http://www.vla.org/assets/EXECUTIVE%20DIRECTOR%20REPORT-%20SEPTEMBER%202017.pdf>

Executive Committee

Keith gave the Executive Committee Report. We issued a statement in response the events on August 11 in Charlottesville.

We discussed the awards wording. We need to vote on the wording that was brought forth during the June Council meeting.

George Mason Award

The award may be presented to an individual librarian, **professional associate**, library or organization distinguished for advocacy of libraries and/or information access, or to an institution, business, or academic program whose activity has contributed to the development, growth and extension of library and information services in the local community, the state, or nationally.

Wording as changed as noted above. Keith moved to accept the wording. Tina McPherson seconded. Motion carried.

Honorary Life Membership

Eligibility for nomination should be **open to all who have worked in and/or supported Virginia libraries and the association.** ~~confined to Trustees or former Trustees, Friends of a Virginia library and Virginia library staff who have~~ **The nominee must have** held membership and ~~who~~ have made outstanding contributions to the association.

Wording was changed as noted above. Keith moved to accept wording. Bonnie Shaw seconded. Motion carried.

Keith made a motion to add professional associate wording to Public Library and Academic Innovator Award. Tina McPherson seconded. Motion carried.

Keith discussed the ad-hoc committee that has been created to make sure this wording is consistent on the website and in the manual. Lisa also added Gregg Grunow to the committee since he is a member of the Website Content Committee.

Renee DiPilato will be the coordinator for National Library Legislative Day (NLLD) again for 2018. She will be at the January Council meeting. Lisa has been invited to join the Libraries Transform committee for ALA. They had their first phone call last week. They are working to create Libraries Transform logos for each state. Lisa will also be working with Renee on collecting stories for next year's NLLD.

Election report given by Martha Hutzell. Elections run through tonight. Only 26% of the VLA membership has voted thus far. Please encourage your co-workers to vote if they have not already.

ALA Councilor's Report

Teresa Doherty spoke about happenings at ALA Annual in June. She also asked for people to send her copies their library's social media policies if they are not publically available on their websites. She is a member of a sub-group that is working on collecting these because there are so many questions about what the libraries role is when it comes to social media, and how libraries should handle issues on social media.

Below is the report submitted by Samantha Thomason for the 2017 Annual Conference in Chicago, Illinois, June 22-27, 2017.

Archive of Council actions here:

http://www.ala.org/aboutala/governance/council/council_actions

Council documents here:

<http://www.ala.org/aboutala/governance/council/documents/2017>

Resolutions & Statements Adopted:

[An American Library Association Statement of Global Climate Change and a Call for Support for Libraries and Librarians](#)

- Recognizes evidence of global climate change, affirms commitment to preserve factual scientific data, supports library workers in their efforts to provide access to this data

[Resolution on Libraries as Responsible Spaces](#)

- Urges libraries to: adopt policies that protect library users and staff from harassment while supporting free speech, develop community partnership programs with and promote services to underrepresented and unacknowledged community members, foster dialogue, directs the Committee on Diversity, with the support of the Office for Diversity, Literacy, and Outreach Services and the ODLOS Advisory Committee, to develop, provide, and disseminate materials and programming for libraries that deter hate, foster community, and oppose bigotry toward or oppression against any group

Politics in American Libraries: An Interpretation of the Library Bill of Rights

The “Politics in American Libraries” interpretation to the Library Bill of Rights touches on balanced collections, designated public spaces and unfettered access to ideas.

Equity, Diversity, Inclusion: An Interpretation of the Library Bill of Rights

The “Equity, Diversity, Inclusion” interpretation to the Library Bill of Rights reinforces core values that are crucial to the promotion of intellectual freedom; identifies policy approaches that may exclude some community members; and encourages libraries to foster an “inclusive environment where all voices have the opportunity to be heard” by challenging censorship. The document uses the terms “origin,” “age,” “background,” and “views” as defined by the IFC, and definitions “equity,” “diversity,” and “inclusion,” authored by the Diversity Task Force, as its foundation.

Voted to:

Add the definitions of Equity, Diversity, and Inclusion developed by the Task Force (2015-2016 ALA CD#38_61316_INF, Recommendation #4.2) to the ALA Policy Manual; audit all definitions of equity, diversity, and inclusion across the association to ensure the broadest possible understanding; and explore core values and roles and responsibilities statements to assess equity, diversity, and inclusion.

To approve (1) the ALA Website Advisory Committee name change: ALA Information Technology Advisory Committee, (2) expand committee charge as follows: “To develop, review and recommend to Council policies for the ALA application of information technology products and services. To provide advice to the ALA Executive Director responsible for implementing such policies and guidelines. To recommend editorial or structural guidelines for the ALA website. To recommend guidelines for best practices for software used by ALA. To provide an ongoing channel for member communication by working closely with other units, committees and offices of the association. To make recommendations concerning technical issues or changes to ALA’s ITTS infrastructure, including evaluating, testing and implementing technology products and services used by Association members or by the public.

To make recommendations on the reconciliation of differing strategic plans from ALA and its divisions. To advise the Association on priorities and strategies that promote utilization and continued development of ALA technology products and services, including the ALA website. To advise on priority setting for competing projects. To make recommendations on how the divisions can work together under a more cohesive umbrella and share technology solutions that are vital to each division. To perform testing and evaluations of technology implementations to provide input on the user interface, designs, and best practices.

Elections:

2017-2018 Council Committee on Committees: Ismail Abdullahi; Roberto Carlos Delgadillo; Martin L. Garnar; and Eboni Henry.

2017-2018 Planning and Budget Assembly. Councilor-at-Large Representatives: Melissa Cardenas-Dow for 1-year term 2017-2018 to fill a vacancy created by the resignation of Lessa Kanani’opua Pelayo-Lozada who was elected to the ALA Executive Board; Erica Findley and Tyler Dzuba for 2-year terms 2017-2019)

2017-2018 Planning and Budget Assembly. Chapter Representatives: Jennifer Ferriss; Danielle Jones; and Vivian McCain for 2-year terms (2017-2019).

Meetings Attended:

Saturday, June 24: Council Information Session Membership Meeting

Sunday, June 25: Council I Chapter Councilor's Forum

Monday, June 26: Council II

Tuesday, June 27: Council III

VLA Professional Associates Report

Bonnie gave the VLAPAF report. The VLAPAF conference will be held Monday, May 21, 2018, at the Newport News Marriott at City Center. The theme is "Other Duties as Assigned." The deadline to submit proposals is November 15. We will go over the submissions at our next meeting on December 1. The keynote speaker is Mauricio Velasquez who is president of the Diversity Training Group in Herndon, VA. They are working on securing either author Lydia Netzer or Leland Melvin, a former astronaut who lives in VA.

VLA Annual Conference

Lisa and Jennifer reported on the VLA Annual Conference. We had a conference call in August and have our last meeting before the conference is this afternoon.

Dinearounds have been set up. CaTS is at St. Germain, VLACRL is at FM Restaurant. We also have dinearounds at Grace O'Malley's, Brick Anchor Brew House, The Barrel Room, Granby Street Pizza, Gershwin's, and FM Restaurant. There is a central sign-up sheet set up in a Google Form. Jessica Hartley did an amazing job setting these up.

Keith, Lisa and Jennifer have a conference call set up with Margot Lee Shetterly next week to discuss her keynote address. Prince Books will be selling *Hidden Figures* at the conference for 2 ½ hours on Thursday. If you wear badge to Prince Books across the street you will get 15% off.

App testing is wrapping up. Lightning Talk voting closes today. Currently 116 people have voted.

We are selling umbrellas (powered by Rain Alertz) with the VLA logo at the conference for \$20 along with kid's size red capes that say "Knowledge is my Superpower." This will benefit the Professional Endowment Fund so that we can continue to give stipends to the conference.

564 registered as of today. Exhibit hall sold out. \$10,600 in sponsorships. Sirsi Dynx is sponsoring the poster session.

Balloon guy going to be back at gaming social. Screening of *Hidden Figures* after social.

Jody's popcorn is giving us 600, 1 oz. bags kettle corn with a coupon. They will be given out at the end of the conference.

Lisa has purchased cards from Vista Print for our ticketed meals. There are also cards for people with dietary restrictions.

We have a connection with the neo-natal intensive care unit at the Children's Hospital of the King's Daughters. We are asking our knitting attendees to knit beanies that we can donate to the hospital. There will be a donation box for these.

We are giving away notebooks again this year to advertise next year's conference.

We're working to get the program finalized. The program has to be to the printers by Tuesday.

We have also been discussing selling coloring books to benefit the TX Library Association disaster relief fund. All proceeds would go to TLA. We will discuss selling the coloring books at the meeting this afternoon. However, the question is what are we going to do for Florida and New Mexico as well. Might be better to set up an opportunity for people to donate to all.

We were surprised by how quickly our block of hotels sold out. The block we are given is based on how many rooms were sold at conferences in the past few years. We had 3 sets of rooms added on for Wednesday night and they all sold out as well. So, we opened a second overflow block at the Marriott that is just down the street from the Hilton. That block is also now nearly sold out.

2017 VLA Award Winners

Tina McPherson announced the award winners.

Up and Comer Award – Craig E. Arthur, Virginia Tech

George Mason Award – Jerry McKenna, Henrico County Public Library

Friends of the Library Award – Friends of the Poquoson Public Library

Trustee Library Award – Barbara Coady

Academic Library Innovator – Candice Benjes-Small, Radford University

Public Library Innovator – Adrienne Minock, Henrico County Public Library

Unit Reports

Association of College Research Libraries (VLACRL) Forum (report submitted by Lucinda Rush)

Lucy Rush gave the report. They have had a busy summer. They hosted summer programs on success stories with open education resources. One was at Hollins University and the other was held at George Washington University. There were 14 attendees at GWU and 18 attendees at HU. New officers have been appointed and will begin their terms in October. Dorinne Banks of George Washington University will be the chair. Lisa Nickel will be co-chair. Lucy will be moving to past chair, and Paige Flannigan of Hampton Sydney College will be the

secretary/treasurer. They will discuss new ideas to change up the formats of some of the programming they offer at the business meeting at the conference. They are also hosting a dinearound at FM Restaurant on the Thursday of the conference.

Awards and Recognition Committee

Tina McPherson gave the report above.

Collection and Technical Services Forum [formerly Technical Services and Technology Forum] (report submitted by Adrian Whicker)

CaTS has several sessions at VLA Conference. Adrian, Liz Steyer and Ann Theis will be doing a session on collection management focusing on challenges of new formats and genres. CaTS will have a dine-around at Saint Germain on Thursday night at 6:30pm. Adrian is planning a cataloging workshop for next spring with some academic and public librarians. Our social media is quite active.

Liz Steyer would like to talk about the possibility of forming another forum for Technology/Systems Librarians since we've refocused to collections and technical services. Lisa explained that there was a policy for establishing a new forum. You need 25 signatures. You would also need to write out the purpose of the forum, and the structure of how it would be governed. Submit all of this to the executive committee.

Continuing Education Committee (report submitted by Cori Strickler and Clint Rudy)

Cori Strickler gave the CEC report. We have successfully completed our merger with the Leadership Development forum and submitted a revised description for the VLA manual. We have elected new co-chairs to start in October – Nathan Flinchum and Barbara Ferrara. Clint and I will stay on as past-chairs in charge of VALLA.

VALLA will be April 23-24 2018, in Staunton, VA at the Stonewall Jackson Conference Center and Hotel, and the theme is “Be the Change.” We have a poster and traditional session scheduled for the conference to highlight the opportunity. We will be working with the website committee to update/merge the website content for both groups. The committee is assisting other committees/forums with webinar/workshop projects, including this week’s second Poster Presentation webinar. 11 registered for the second poster presentation workshop; 8 attended. They are still working on getting a webinar together on mock interviews.

Diversity and Inclusion Forum (report submitted by Maryska Connolly-Brown)

Maryska Connolly-Brown gave the report for the DIF.

Events:

Our Path to Librarianship: Diversity Career Night will be held at the Boatwright Library, University of Richmond on Sept 28th from 7-9pm. We will have representatives from Old Dominion and Longwood University to share information about their school librarianship programs. Our talks include: "Diversity: How we think and perceive information seekers", speaker: Otis D. Alexander, University Librarian at Millennia Atlantic University; and

“The Culturally Competent Interview Process”, a panel featuring Sojourna Cunningham (University of Richmond); and John Glover; Jenny Stout; Erin White (Virginia Commonwealth University).

We have worked hard to advertise this event to as many potential library students as possible, including sharing it via social media, and sending emails to various paraprofessional listservs, Virginia Public Libraries (VPL) listservs, American Association of School Librarians (AASL), and Richmond area high schools and colleges.

VLA Conference:

We have recently put out a call for nominations for our elections in October. We will be electing a Vice-chair, Secretary/Treasurer, and Engagement Coordinator. The current Chair will be moving into the role of Diversity Award Chair. We’ve been putting together an agenda for the meeting at the VLA Annual Conference, including discussing ways to promote the Graphic Novel Diversity Award. We are also exploring the option of bringing in a speaker (potentially a current or past winner) to speak at the VLA annual conference. We have a few people in mind for 2018.

VLA Graphic Novel Diversity Award 2016 winners include:

In the youth category: *March, Book 3* by John Lewis, Andrew Aydin and Nate Powell, Top Shelf Productions; and, in the adult category: *Watson and Holmes, Volume 2* by Lyndsay Faye, Brandon Easton, Hannibal Tabu, Steven Grant and Karl Bollers, Illustrated by N. Steven Harris, Dennis Calero and Eli Powell. New Paradigm Studios.

We are on target for the 2017 award cycle.

Intellectual Freedom Committee (IFC)

Shari Henry gave the IFC report. They are holding a meeting later this afternoon. They we have 2 panels at the conference. They are planning webinars for after the conference on preparing challenge-proof policies. They are planning on bringing back the tradition of laying a wreath at James Madison’s grave on his birthday in March. Teresa D. spoke about Banned Books Week is September 24-30. IFC is again doing an award for the best display. This year we are adding an award for academic libraries. The awards will be announced at the conference. Jamie LaRue, Director of the ALA Office of Intellectual Freedom, is coming to VCU to speak about free speech on campus on September 28. If you know anyone interested in joining the committee please let them know.

Jefferson Cup Committee

Susan Catlett and Erica Testani gave the report. Cat Winters Joan Wolf will be at the VLA conference. They are still looking for a Region 4 person.

Legislative Committee

Toni Cox gave the Legislative Committee report. There is a little bit of a surplus in the budget. The legislative agenda will be forth coming. They will continue to tie budget requests to STEAM/STEM. They will have a panel discussion at the VLA conference.

Tom Shepley discussed how the committee is working on questions for the gubernatorial candidates. The answers to these will be posted to Facebook or the VLA listserv. The legislative agenda will look much like it has in past years, focusing on STEM or STEAM. There are a lot of retirements in the legislature right now, and so there is currently a power shift. Whatever happens with the gubernatorial election will be a big deal.

Library of VA

Cindy Church gave the report. There was a Dewey Decibel podcast on what happened in Charlottesville. (<https://soundcloud.com/dewey-decibel-703453552/episode-17-responding-to-charlottesville>) The public library directors are meeting in Richmond next week. The Library of VA will be hosting a session on Library First Response in VA. John Halliday from Jefferson-Madison Regional Library, Daniel Wilson from the University of Virginia Health Sciences Library, and Rose Dawson from the Alexandria Public Library will be there speaking. This will be taped, and available on their YouTube channel (<https://www.youtube.com/user/LibraryofVa>).

They are also hosting a train the trainer workshop on responding to opioid overdoses in your library. They will not have NARCAN to give out during this training. This training teaches trainers how to conduct trainings for their community in how to deal with this issue. It will be on October 4 and it is free to attend. This will be a 3-hour training.

They had their visit from the Institution of Museums and Libraries last week. They get a review every 5 years. The visit went really well. The representative mentioned that the national medal for museums and libraries is still taking nominations. It closes on October 2. It is a \$5,000 award.

Cindy wanted to thank VLA for their financial support of the Library of VA at the State Fair. They are still looking for volunteers for the booth at the state fair.

Local History, Genealogy & Oral History Forum

Stephanie Hardy gave the report. They have an event coming up in a couple of weeks that is open to librarians, staff and the public. It is on using local history sources to find genealogy information. The event will be at Southern Virginia University. They are also looking to beef up their membership, and will also be putting a call out for new leadership soon.

Membership Committee

Susan Catlett gave the report. An email blast will go out to all of the new members by the end of September. The email will be a welcome to VLA and will promote the conference. If anyone has anything that they want to promote to new members please send it to Susan ASAP.

New Members Roundtable (report submitted by Julia Feerrar)

Julia Feerrar gave the report. VLA NMRT will be highlighting conference tips and events on our social media during the next month. We're getting excited for Sips 'n Sweets (pub/dessert crawl) on Wednesday and the networking/mentoring breakfast on Friday. This will serve as an opportunity for our mentoring program participants to meet in person, but is also open to everyone.

We are now taking nominations (including self-nominations!) for next year's VLA NMRT leadership team. Please talk to your colleagues, think about anyone who might be interested, and email Julia (feerrar@vt.edu) or Lisa (lisab5@vt.edu) by September 22.

NMRT will create a Google form where people can ask anonymous questions. Adrian will work with Julia on this.

SCHEV-LAC

Sue Erickson is representing the State Council of Higher Education for Virginia – Library Advisory Committee (SCHEV-LAC). SCHEV-LAC is interested in learning more about what the VLA Council does, and if there is any benefit to both groups of having a more formalized liaison relationship. Anything related to advocacy would be beneficial. Policy issues are at what the heart of what SCHEV does. They have a close relationship with the Virtual Library of Virginia (VIVA). LAC wants to focus more on issues in academic libraries. George Fowler is the new chair of LAC, and it was his idea to have someone on the Council.

Lisa discussed how George Fowler is hosting a public and academic library director's mixer at the conference. George will also be attending the public libraries director's meeting next week. It is important to develop a strong connection between public and academic libraries so that we can best respond to challenges when needed.

Scholarship Committee

Mike Hibben gave the report. They are very near their goal for raising scholarship money this year. So far they have raised \$6,941. \$2,500 came from Virginia Public Library Director's Association. \$2,500 came from the VLAPAF spring conference. the remainder came from donations throughout the year and specifically from donations from the VLA license plate program that did not come through. They encourage everyone to buy tickets for the scholarship raffle that will be held at the VLA conference. Raffle tickets are available online. Please contact Claire Covington if you are willing to donate a basket for the scholarship raffle. They have already received a \$2,500 scholarship donation for 2018 from the Tidewater Area Library Director's Association. They will be able to offer 3 scholarships in 2018.

Virginia Association of Law Libraries (VALL)

Terry Long gave the report for the VALL. She discussed VALL happenings at the VLA Annual Conference. She passed out VA Court self-help bookmarks.

Virginia Libraries Journal (report submitted by Ginny Pannabecker)

Ginny Pannabecker gave the report for the Virginia Libraries Journal.

Status of the journal

- In publication using an article by article method for HTML publication, which will be followed by a PDF compilation for the volume.
 - 5 items remain to be published for this year: 4 articles, including the letter from the VLA President, which will be published in the Essay / Commentary category and the Editor's statement, which will summarize new guidelines and article types, the new publication model, and the volume's content for the year.

- In the next 2 weeks, we'll be adding labels to articles to note peer review for those that went through this process, as not all our content types are peer reviewed.

Call for Editorial Board members

- Paige Flanagan, a board member has put together a draft call for new board members which we plan to send next week. The call is for 4 members, 2 with 2-year terms, and 2 with 3-year terms. Following this call, the board will be set on the originally intended path of a call for 2 members per year, each with 3-year terms, with an additional call for a new Editor in Chief every 3 years (this would put the next call for Editor in Chief as next Fall, for the position term of November 2018 through October 2021).

Joint Presentation with the VLA Web Committee at VLA's Annual Conference

- Virginia Libraries Editorial Board members are partnering with the VLA Website Committee to present at VLA Annual on, "Get the Word Out – Publishing with the Virginia Library Association," where we will highlight different ways to share information and publish via the journal and/or the website.

Ubiquity Press and Virginia Tech Libraries support

- Virginia Tech Libraries have recently established a more comprehensive publishing service [including a move to Ubiquity Press for all journals hosted](#). This will mean that Virginia Libraries will once again move platforms, but with additional assistance this time from both VT Libraries staff and the staff at Ubiquity Press.

Additional Future Thoughts

- The webinars hosted in 2016 to prepare for submission to VLA were popular so we will look to do this again after soliciting submissions starting in November 2017.
- We hope to receive more submissions throughout the year as we implement the new publishing model and publish each item more rapidly rather than waiting for an issue's worth of content.
- We will be looking at features offered by Ubiquity Press' platform that may allow us to enhance journal submission categories, such as the option for embedded media, etc.
- We are interested in meeting with or submitting to VLAPAF events in the future to encourage professional associates to submit to the journal as well.

VLA Liaison to VAASL Board of Directors

Susan Catlett gave the report. School has started and everyone is very busy. The VAASL conference will be November 2-4, 2017 at Chantilly Marriott. There will be at least 50 authors there. The VAASL board meeting is on September 30, 2017.

Website Content Committee

Gregg Grunow gave the report. They created the VLA Conference and election portal. They will soon have a Google Form for VLA presenters to submit their conference presentations so that they can go up on the website. They are also working on a Google Form where people can submit items to be placed on the website. A liaison from the committee has been assigned to each forum. Please make use of the liaison so that we can make sure every forum and

committee's website presence is as robust as possible. If you have not been contacted by someone from the committee, please let Greg know. they are doing a joint session at the conference with the *Virginia Libraries* editorial board.

Lisa discussed how we are moving away from the Google Groups listservs to the Memberclicks listservs.

Youth Services Forum

Angela Critics gave the YSF report. Held a networking and hands-on workshop in Culpeper on August 18. They had 24 people attend. The feedback for the event was very positive. They are hoping to host another event in March. They will be working to recruit members to lead workshops at the VLA conference. They are holding an informal networking event at the Norfolk Tap Room on the Thursday night of the conference. Teresa Nuar is incoming chair of the forum. They need a vice-chair, secretary, and are also looking for some new regional representatives.

Other Business

Keith passed out certificates to all council members. Service pins were available to those who did not have one.

Adjournment

Teresa D. moved to adjourn, and Kathy Clevenger seconded at 11:53 am.

Minutes prepared by Jennifer Resor-Whicker, VLA Secretary