From: Bonnie Shaw

To: <u>Bonnie Shaw</u>; <u>Kitti McKean</u>; <u>Ferrara, Barbara</u>

**Subject:** 2018 VLA Annual Conference - Presenter Liaison Team Introduction

Date: Wednesday, July 18, 2018 8:41:56 AM
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You have received this email because your session or poster was accepted to be presented at the Virginia Library Association's annual conference in Williamsburg, VA September 26-28, 2018.

Please allow us to introduce ourselves as your Presenter Liaison Team:

Barbara Ferrara – Regional Manager

Chesterfield County Public Library

Chesterfield, VA

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Kitti McKean – Adult Reference Supervisor

Samuels Public Library

Front Royal, VA

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**Bonnie T. Shaw** – Cataloging Assistant

Swem Library – College of William & Mary

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We are here to provide hints & helps leading up to and on the days of the conference. Whether you are a first-time presenter or a seasoned pro, if you have questions regarding the conference facility, A/V, or even just general presentation information, please don't hesitate to ask.

- You will receive emails in the coming months from the Presenter Liaison Team with what we hope will be useful tidbits you may not have thought to ask about. But should you have concerns in the meantime, send us an email. You can send it to all three of us, just in case one of us isn't available.
- Please take a moment to review the preliminary conference guide located at the conference portal link below. Take a close look at your session/poster description. If any changes need to be made to the description, presenter names, etc., we will send you a Google document link to make the change. The deadline for conference guide changes is August 8<sup>th</sup>, 2018. Changes received after this date will not be accepted.
- If you are also attending the conference in addition to being a presenter, registration is now open. Two presenters per session or one presenter per poster are eligible for the Session Presenter Rate.

You'll find everything conference related at the conference portal. Click here!

Thanks and onward to the Revolution!

Barbara, Kitti, and Bonnie

Presenter Liaison Team