



The Agile Library

Adapting Agile Management for Libraries

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Chesterfield County Public Library

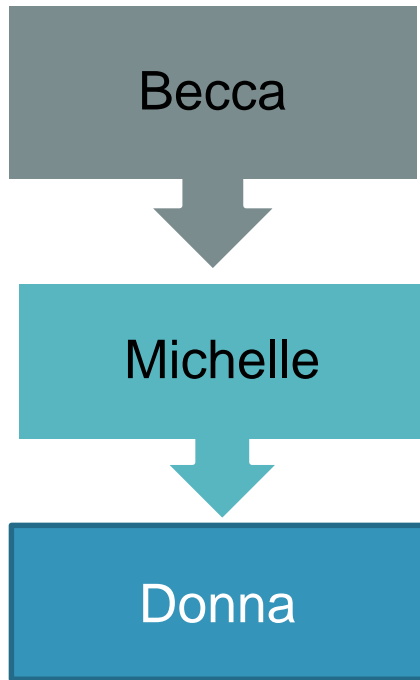
What is Agile?

Project Management approach and mindset that

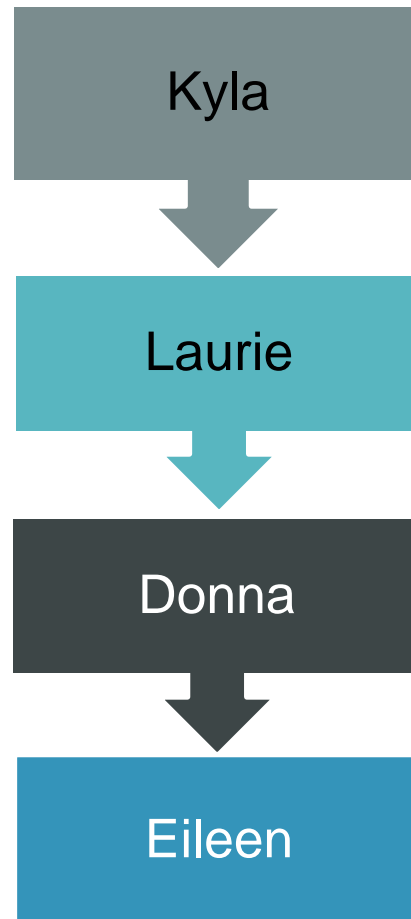
- Adapts to change (even last minute change)
- Values human communication and feedback
- Completed in small pieces (sprints)
- Produces tangible, working results

Agile vs. Waterfall

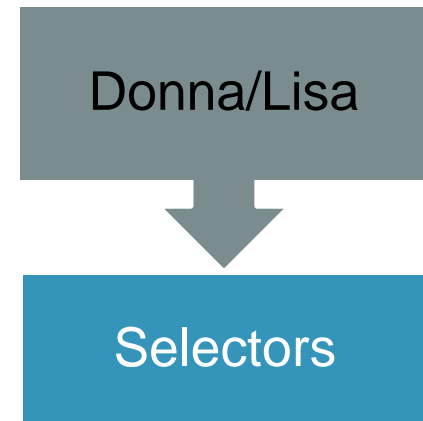
Project 1



Project 2



Project 3



Neighbors



Agile Solution

Agile has many benefits

- Opens communication across the entire team
- Highlights training opportunities
- Frees up managers
- Reduces risk
- Maintains focus on priority tasks

How It Works

Projects

Bon Air
Closing

Easies by
Subject

Move NF
Easy Reader

North
Courthouse
Toys

Monthly Goals

BA Closing

- Review requirements
- Meet with dept heads

E by Subject

- cat 650 items
- update timeline

NF ER

- Complete plan draft

NC Toys

- Run stats
- Send list to BM

Project Board

PROJECTS

ACTIVE

- | | | | | |
|--|---------------------------------------|--------------------------------|-----------------------------------|---|
| Storytime Collection | Pre Stamp update | Professional Collection launch | Museum Pass Bag expansion | Database reorg. |
| Easy by subject | Cataloging & Processing Training | Low circ weeding big clean out | Regular low circ lists + schedule | popular Mid-tier collection development |
| Christian fiction ↳ religious fiction | Adult NF Kits | quarterly report | BCB process + materials | Training |
| Agile | NF ER | Sunset music collection | North Court house Toys | Periodical record launch for new vendor |
| Chorus music collection | Digital Collections Software Research | Bon Air Closure | Clow Hill Closure | |

MONTHLY GOALS

- | | | | | |
|--|--|--|---|--------------------------------------|
| Storytime Update ELC on holds Update Eval. Plan | Pre Stamp DVD | prof. collection - new shelving request - approve instructions | Museum Pass - Valentine bag | Database Reorg. Draft 2 updated |
| Easy by Subj. Send stickers & Cat. 650 items Update plan | Cat / Processing Train on Connection | Low circ weeding Complete | Reg. Low Circ - Review w Maggie | Pop Mid-tier Run Report |
| Religious Fic update specs i code update | ANF Kits - investigate rec. books + henrico | Quarterly Report Run | long range plan BCB Evaluate Titles | training megal maggie Laurie |
| Agile review agile | NF ER Complete draft | Sunset Music 1st Low Circ List | NCR TOYS Run List " stats Send email Nc | Periodical Record 150 Launch Records |
| Music Collection Follow-up Instruments | Digital Collection Report for Carolyn | Bon Air Closure Plan | clow hill closure plan | |

HOLDING CARDS FOR NEXT YEAR

All Projects

Active

On Deck

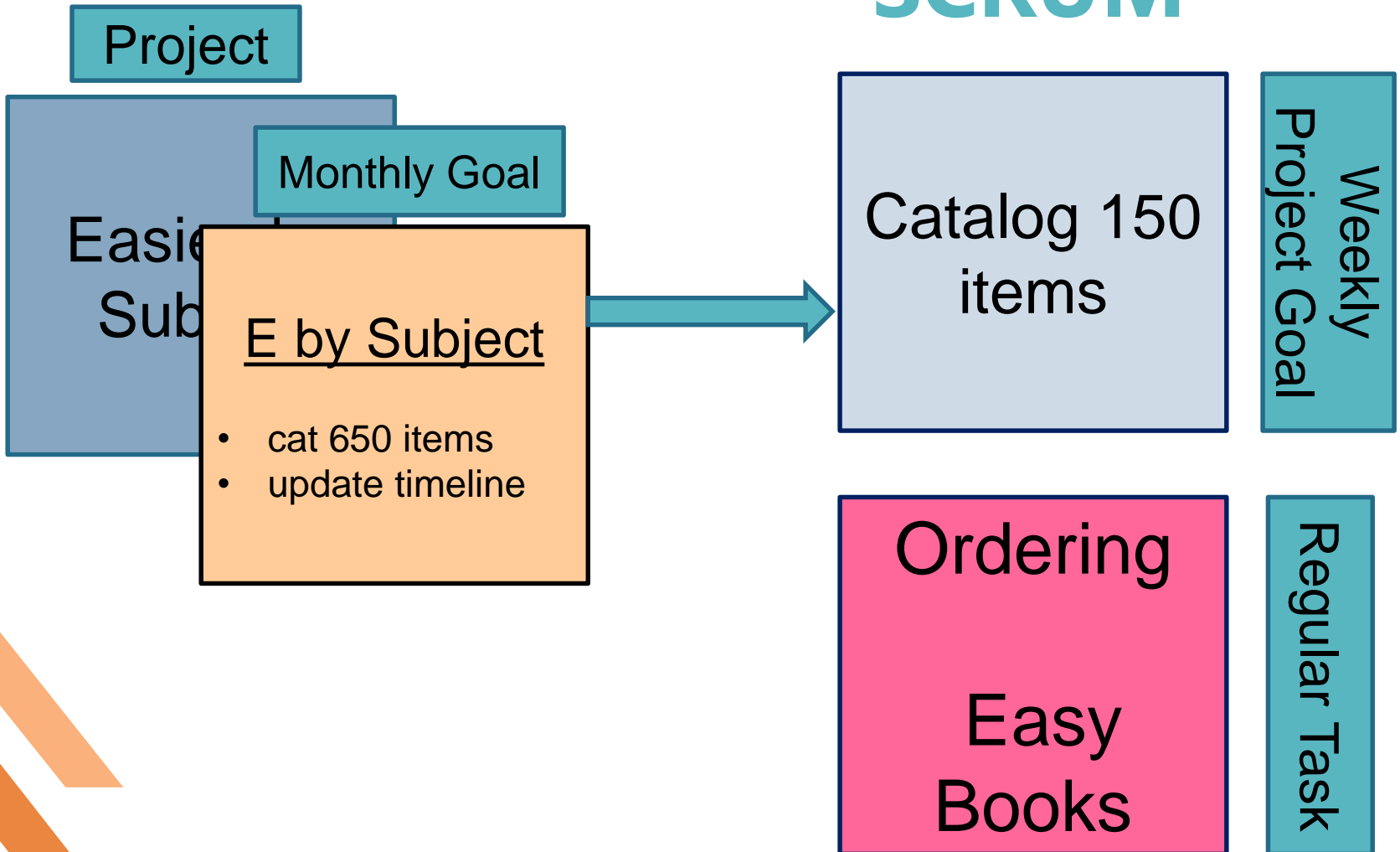
Future

PROJECTS

| | | | | | | |
|---------------------|--|---------------------------------------|--------------------------------|-----------------------------------|---|--|
| | Storytime Collection | prestamp update | Professional Collection launch | Museum Pass Bag expansion | Database reorg | Stop Upd on L up P |
| ACTIVE | Easy by subject | Cataloging & Processing Training | Low circ weeding big clean out | regular low circ lists + schedule | Popular Mid-tier collection development | Eas by Sond Dat iter Upda |
| | Christian fiction ↳ religious fiction | Adult NF Kits | quarterly report | BEB process + materials | Training | Relig F upda i co |
| | Agile | NF ER | Sunset music collection | North Court house Toys | Periodical record launch for new vendor | Agil revis agil |
| | chuckie music collection | Digital Collections Software Research | Ban Air Closure | Clow Hill Closure | | Music C Follow Instru |
| ON DECK | all ref circ except CEN | VOX | merchandising plan approved | | | |
| FAR INTO THE FUTURE | RVA basics | shelving guidelines | Special Collection webpage | digital records catalog RBdigital | EBSCO ebooks in catalog | |
| | GN by series | Human collection | Seed collection | Acab files cleanout | New DRA | |
| | System-wide mag box list | Storage and hanging solutions reb | | | | |

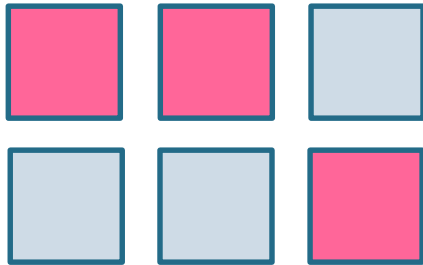
Breaking Projects Down

SCRUM



SCRUM Board

To Do



In Progress



Complete



Our SCRUM

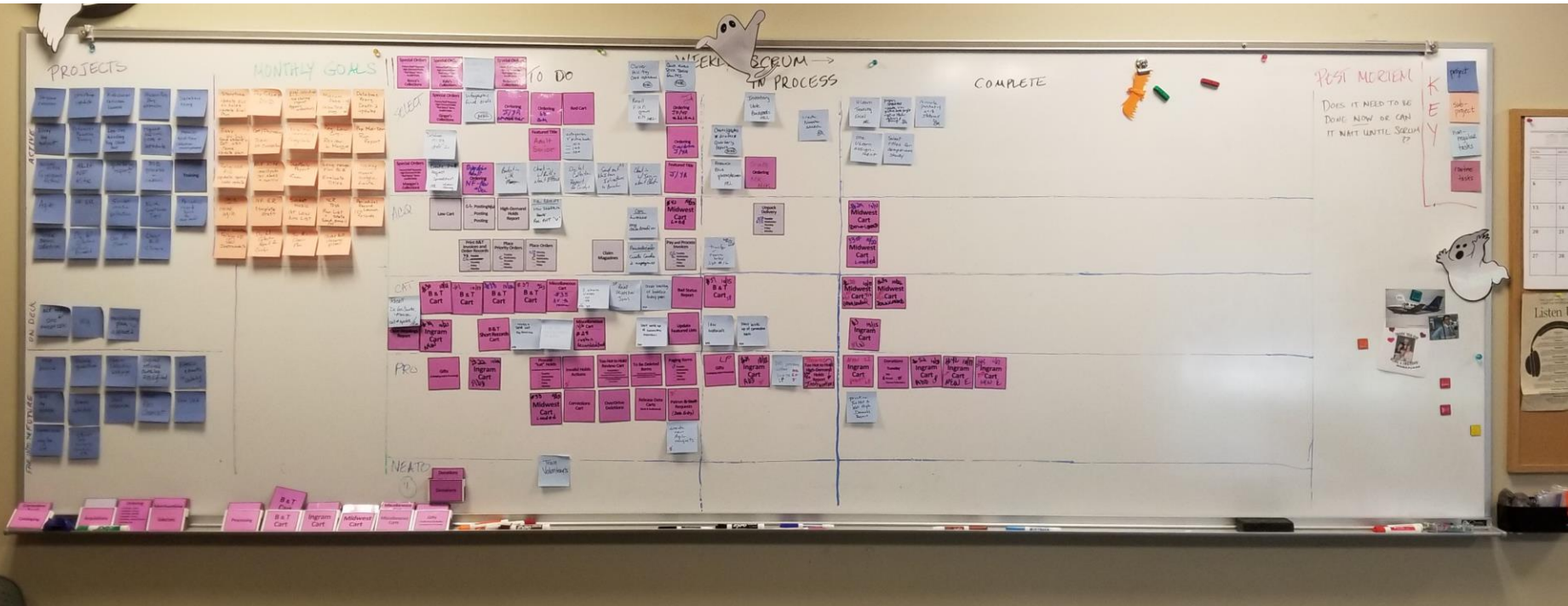
WEEKLY SCRUM IN PROCESS

TO DO

COMPLETE

The Kanban board is organized into three main columns: **TO DO**, **WEEKLY SCRUM IN PROCESS**, and **COMPLETE**. The board is divided into four horizontal rows. The top row contains tasks such as 'SELECT', 'Special Orders', 'Ordering', 'Inventory', and 'U Learn Training'. The second row includes 'Law Cart', 'CL Posting', 'High Demand Report', 'Midwest Cart', and 'U Learn Assign'. The third row features 'B & T Cart', 'B & T Cart', 'B & T Cart', 'B & T Cart', 'Midwest Cart', 'Midwest Cart', 'Ingram Cart', and 'Ingram Cart'. The bottom row includes 'PRO', 'Ingram Cart', 'Process Cart', 'Invalid Holds', 'Too Hot to Hold', 'Hold Review Cart', 'To Be Deleted', 'Paging Items', 'LP', 'Ingram Cart', 'New Ingram Cart', 'Donations', 'Ingram Cart', 'Ingram Cart', 'Ingram Cart', and 'Ingram Cart'. A cartoon character is drawn at the top center of the board. The board is decorated with various sticky notes, including dates and status indicators.

Agile Board



Agile Solution

Agile has many benefits

- Opens communication across the entire team
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- Reduces risk
- Maintains focus on priority tasks

Unexpected benefits

- Assists with time management
- Highlights inefficiencies
- Shorter staff meetings

Incentive

How to convince 14 people to try something so radically different and completely outside their comfort zone



**Careful
explanation in
small groups**



6-month opt out



**Positive
reinforcement**

AGILE Staff Survey

**INCREASED
PRODUCTIVITY (+11/14)**

**MANAGE CHANGING
PRIORITIES (+11/14)**

**REDUCE ERRORS
(+8/14)**

AGILE Staff Survey

**INCREASE VISIBILITY
OF PROJECTS (+14/14)**

**PREDICT WORKLOAD
(+10/14)**

**MANAGE WORKFLOW
(+11/14)**

Agile Management

Questions?